

School Site Council Rep



Purpose: School Site Council members represent Ocean Shore parents on the School Site Council. The School Site Council oversees the allocation and spending of School Improvement Funds (SIP) provided by the state. These funds, typically roughly equal to the PTO budget, are provided specifically to support site-directed enhancements to the educational program, teacher training, or facilities for low-income and incoming students. California law stipulates that these funds be overseen by a School Site Council consisting of 50% parents or community members (currently 4 members), and 50% school personnel (currently 4 members). School Site Council parent members represent school parents and the community in developing the Site's School Improvement Plan and oversee spending of SIP funds and any other duties assigned by the PSD School Board. A PTO Executive Board member will be one of the parent members.

Prerequisite/Requirement: None

Job Responsibilities: (Each member of the School Site Council)

- Attends afternoon Site Council Meetings.
- As a member of the School Site Council, is responsible for approving site plan, oversight of expenditures to implement the plan and any other duties so assigned by the School Board.

School Site Council chairperson:

- Meets with the principal to set the agenda.
- Distributes and posts the approved agenda.
- Chairs the School Site Council meetings.

Note: Site Council has its own bylaws and is regulated by State Law and PSD School Board Policies.

Financial Responsibility: None

Hours recording procedure: Hours are to be entered by the job holder on a digital hours-recording platform provided by the PTO. Chairperson will earn 20 hours

Hours earned: 10

Reports to: PTO Rep to council

Selection Process: Elected by General Membership

Term: 2 years

Updated 4/24