

Junior Olympics Coach



Purpose: To encourage a more active involvement of OSS students in the annual Pacifica Parks and Recreation Track Meet.

Prerequisite/Requirement: Have a child that has participated in previous Junior Olympic events. Experience in coaching and first aid is helpful.

Job Responsibilities

- Recruit OSS students to the after school track team, including making signs and announcements in the weekly principal letter.
- Create weekly practices starting in March.
- Attend city of Pacifica Parks and Rec. meeting regarding track meet.
- Schedule practice times at the Oceana High School track.
- Gather all necessary forms and work with the City of Pacifica.
- Organize and maintain school team T-shirts.
- Organize parent volunteers to assist at track meet.
- Be present for two to three different Pacifica track meets for three different participating groups.
- Purchase and distribute snacks/water as needed at meets and practices (but encourage kids to bring their own water to practices).
- Assist school in sharing and celebrating meet results (ie principal newsletter announcement).
- Coordinates/confirms transportation

Financial Responsibility: Oversees Junior Olympics line item of budget for T-shirts, day of snacks/waters as needed.

Hours recording procedure: Hours are to be entered by the job holder on a digital hours-recording platform provided by the PTO.

Hours earned: 30

Reports to: 3-5 Parent Representatives

Term: March to May

Selection Process: Appointed: This position will be filled by the PTO Executive Board appointment. Please sign up if you would like to be considered for it. You may be asked to submit a written statement outlining your qualifications.

Revised 4/24