

Ocean Shore School

PTO Executive Board Meeting

Tuesday, November 15, 2022 • 7:00 - 9:00 PM

MEETING VIA ZOOM - SEE BELOW

Join Zoom Meeting

<https://us06web.zoom.us/j/97777468177?pwd=OFNoemdYV0hPSURWWEIhTDRUbTBVZz09>

In Attendance - PTO Board Members: Tarra Knotts, Gina Smith, Cindy Soremekun, Kendra Vara, Brian Wojtowicz, Faith Holle, Tanya Guido, Jeanne Bellinger, Lisa Bolle, Christie Robinson, Cristin Fong, Lauren Macedo, Jenny Vega, Jessica Ellison, Virginia Clements, Stacy Lein.

Guest: Carnley Nee, Principal: Jeanne Bellinger

Open AGENDA

Topic	Presenter
I) Welcome and get-to-know-you	Tarra
A. Ruby Bridges went great!	
II) Guests Communication	Carnley
A. ASEP Program Opportunity - Spindrift offers Theater in a Box, where they provide everything to put on a Spindrift production but as an ASEP program. Theater in a Box is cost prohibitive for an ASEP program with an increased cost per student per play. Discussion: This could become a drama club at production level for the whole school with a performance and have tryouts, open to the whole school. Musical in a Box is a 12 week program, \$12,000 or Play in a Box at \$10,000. Three separate productions, if sold 50 tickets per show they would recoup costs for 25-30 kids to participate. This is a totally new program, available to all school. Half Moon Bay has already done it. Gina: We would need an in-house liaison, someone who is very passionate about theater to support this. There might be a parent with a passion for drama. Tarra: How many days a week for the club? That's what we should check in on because we need the MPR to practice for other ASEP classes. Cristin in chat: Cabrillo has a 4 th grade production that practices all year around curriculum. Can we find parents to help foster the program? Do we have actors, teachers, etc. Gina: So many kids during talent show like to do behind the scenes and Spindrift would accommodate teaching that. It would not be a	

fundraiser we would recoup costs with ticket sales at the end of the year. Carnley to send out details about Spindrift Theater in a Box program.

B. ASEP Updates – Fall has gone really well; every class met their minimum. Concern for Spring session is there are 14-18 weeks of classes to schedule depending on when the session starts. In past there have been mini-sessions and a long session, which teachers don't like. Do we run longer sessions or just 12 weeks? Cristin: As an ASEP instructor she would prefer 12-week sessions. Discussion with agreement for just 12-week sessions. Have in first part of year to not overlap with Oceans week. Start week of January 23rd for 12 weeks. Carnley: We've only been processing payments not making a profit. Do we want to continue this or do we want to charge more for profit for the PTO? Should we continue to offer service gratis. Tarra: Maybe a small fee for cheddar up and some money for kids on scholarships. The goal is to break even. There should be no more than two scholarships per kid, up to \$400. Brian: Do it a way to break even with maybe a small fee to meet this goal. Carnley: Will run numbers in the fall to see if we need to charge a fee for extras like cheddar up and scholarships.

ACTION ITEM: Survey parents to see if there are any interested to help with Spindrift theater in a box.

III) October Meeting Minutes: Review and Approve Stacy

Meeting moved from 11/8/2022 to 11/15/2022. Agenda was updated.

A. Updates from minutes:

Natalie: Golden ticket sign is fixed and just needs to be attached to the post.

Tarra: yard duty sign up is going. We do need PTO office hours, decide on Zoom time. To

ACTION ITEM: Start PTO Office hours at 6:30 before each monthly meeting starting next month.

VOTE: October 11 PTO Meeting Minutes approved by all.

IV) Treasurer Report Kendra/Brian

A. Incoming Funds - \$30,000 has been donated so far. This is 39% less than planned. The Read a Thon earned \$29,653, \$10,000 less than last year. Our two biggest cash flows are at 75% of our 2021 fundraising, which is putting pressure on our 22-23 budget, putting us at risk of using money from our reserves. Last year we raised \$105,000, while spending \$119,000 and this year's budget is higher and so far we are underperforming compared to 21-22 inflows. The Yosemite trip was a success for our families but we are still supporting ten families that have not asked for sponsorship or paid any amount. Yosemite families have been notified.

- B. Administrative Tasks – 2022 tax work is being scheduled. Renewals for Benevity & NPO (corporate matching sites) in good order. Benevity has aggregated \$5,688 of donations this year (\$3,000 pending distribution to our account).
- C. PTO Grant Program – Paid \$2,750 for Health Connected instructional services for two 7th grade classes. Paid \$107.25 for phonics and reading curriculum for kindergarten. Paid \$305 for The Martian Classroom Edition books for 7th/8th grade classes.
- D. Rainy Day Fund – Gina: We need a Rainy-Day Fund (RDF) committee. We have a large amount in our fund for students but we are not using it. How do we want to address it? Brian: We did use some of it last year. There has not been a discussion about it for years. Natalie: we will set up a RDF committee to talk about spending the funds.

ACTION ITEM: Establish a Rainy-Day Fund committee (Natalie). Establish a plan by May. First Tuesday of the month for meetings. Do we want to open it up to all or just PTO Board. First meeting is December 6th.

V) Fundraising Jenny

A. Event Updates – Jenny concerned that parents did not receive the Read a Thon wrap up email. Jeanne to send out this week. \$10,000 difference between 2021 and 2020. Maybe 2020 and 2021 parents were more motivated. Jeanne – we need to have at least one party but they are not fundraisers. It’s more about building community. There will be a spring adult only event instead of winter. Tarra and Jenny to meet at next PTO Office Hours to brainstorm events.

B. Patty’s Winter Bazaar – Jenny: Is unsure if they should have the winter fundraising event since Patty’s Winter Bazaar (PWB) is very similar. Tarra: This PWB event is exactly what we would have our parents do if we were making money for ourselves. That puts us in a hard spot because parents just donated money for the baskets and then pay for the winter fundraising event. This event is for adult parents not just OSS parents, it’s open to all. Ticket sales go to OSS students.

C. Donations – Gina: We should remember to remind families about matching for fundraiser donations.

VI) Principal’s Report Jeanne

- A. Halloween POD Day and Rub Bridges went well!
- B. First Kindergarten tour is 11/30.
- C. Site Council goal on SPSA goals and funding
 - a. Highlights/Changes: Tutoring 3 days per week for 4th-8th implementing Zones of Regulation schoolwide. Use of iReady individualized lessons.
- D. Winter Bazaar on 12/8 and Patty’s Winter Bazaar on 12/10.

VII) VP Updates All

- A. Art – Self-portraits are planned to be on display in January.
- B. DLG – Ruby Bridges Walk to School Day is November 14.
- C. Field Trips - Did field trip protocols get reviewed by Jeanne? Should one set be for all grades? Should [Field Trip Protocols](#) that 2nd Grade put together for parents be made available to all grades. Jeanne will review and share with staff.
- D. Read-a-thon - Big thanks Jenny, Erika, Des, Jessica, and everyone who worked to make it happen.
- E. Spirit Wear – Sold \$4,000 and we ordered some additional items to have on hand for future. After applying our profit from items sold, our additional spend was only around \$2,000, so a little less than we approved via email.
- F. Teacher/Staff Appreciation – Thank you Virginia and Cristin and middle school parents for providing treats this week.
- G. Spread the word about Winter Bazaar and Moose Lodge events.

VIII) Ombud Parent Reports

Cristin/Virginia

- A. Upcoming plans – Charcuterie/Snack food sales at Winter Bazaar, scavenger hunt and game day competition for middle school, Dolphin Grans in Spring, middle school spring dance. Ideas/Asks: they want a ball box with lock and NERF footballs on main yard for 6-8th only. They want to start Cheddar Up saving plan for 6-8th graders to save money for their trips. Put \$12-15 in their account each month. Start in January. Basically, a saving plan. Trying to reach out to 5th graders to boost OSS parent involvement. Cristin: Would like a Challenge Day or Unity Day. Vallemar feedback from student and parent for Unity Day: No follow-up from coordinators. Student called it impactful and sad.
 - a. Challenge Day
 - i. Cost is \$3,900
 - ii. Time: 5 hours and 45 minutes
 - iii. Every other year with a 7/8 combo
 - iv. Up to 100 students
 - v. Minimum of 25 adult volunteers
 - b. Unity Day
 - i. Cost is \$3,500
 - ii. Time: full day
 - iii. Up to 130 students
 - iv. Annually offered in 7th grade with 8th grade being leaders the following year
 - v. Minimum of 20 student leaders and 10 adult volunteers

VOTE: Cristin motion to approve Challenge Day (not Unity Day), all in favor YES.

ACTION ITEM: Jeanne and Jen need to secure a date for Challenge Day.

IX) President's Report

- A. Elna Flynn will be April 28th or May 19th. 4/28 will be better for 8th grade parents.

B. SEPAC holiday part for preschool-4th grade families. Can PTO donate a small amount of money to their party?

VOTE: \$150 donation, motion, 2nd all in favor. Check to be issued to Linda Barnes

C. Beccy – LGBTQIA Youth Group at school. Organized by Beccy, Sophie and Virginia. Group called Pride Allies. Posters are coming to promote the group and encourage participation. Someone from Coast Pride coming to talk to the group.

D. If K-5th parent reps want to hold another donuts in the park PTO can sponsor.

E. Beccy – RSP/Keisha: tablets don't work. A request may be coming to the PTO. Tarra said she should apply for a PTO grant.

Meeting Adjourned: 9:19 PM

Upcoming Important Dates

Next Board Meeting: December 13, 2022.

Mission Statement

OSS's collaborative learning community of teachers, parents, students and staff form a working partnership to enrich the educational experience for the children. Because of this partnership, the school is able to provide an experiential learning process that is enhanced by cross-aged interaction, field trips, project-based learning, and community involvement. Each child's individual potential is maximized to foster a positive self-image, life-long love of learning, and strong critical thinking skills.

Vision Statement

Ocean Shore School students grow to be caring people who embrace diversity and are environmentally and socially responsible. They are curious and enthusiastic learners who develop strong academic and life skills. OSS students are critical, independent thinkers who are engaged members of society.

