

**Ocean Shore**  
**PTO Executive Board Meeting**  
Tuesday, Sept 13, 2022 • 7:00 - 9:00 PM  
**MEETING VIA ZOOM - SEE BELOW**  
Join Zoom Meeting

<https://us06web.zoom.us/j/97777468177?pwd=OFNoemdYV0hPSURWWElhTDRUbTBVZz09>

In Attendance - PTO Board Members: Tarra Knotts, Gina Smith, Cindy Soremekun, Kendra Vara, Brian Wojtowicz, Faith Holle, Tanya Guido, Jeanne Bellinger, Lisa Bolle, Christie Robinson, Cristin Fong, Lauren Macedo, Jenny Vega, Jessica Ellison, Virginia Clements, Stacy Lein.

Staff: Jennifer Mitchell, Principal: Jeanne Bellinger

Guests: Al Whittman, Tristin McNall, Jennifer Bromme, Carnley Nee

**Open AGENDA**

- I) Welcome and Check-In Tarra
  - A. General PTO is in person this year on Thursday, September 22.
- II) Guests: Jennifer Bromme (EAT) and Teachers
  - A. \$2500-3000 garden irrigation system is needed. The plan is to put it in with parent volunteers on the weekends. She needs to call 411 before digging with the machine. She just needs to go ahead to purchase the parts and replenish items in the garden for class visits like watering cans and soil. We need \$3,000. Should we ask a local hardware store for soil donation? They have special programs for schools. Jennifer knows where to get soil but needs a large truck for delivery.
  - B. A parent shared a question: Do we need a wet signature on field trip forms or is docu sign ok? Tarra said digital signatures are ok.
- III) Budget Meeting Minutes: Review and Approve Stacy
  - A. No vote tonight. Both sets (August and September) will be reviewed and voted on at the October meeting. Stacy will send draft minutes to Exec board and Tristin by EOD Tuesday, 9/13.
- IV) Principal's Report Jeanne
  - A. Need 5 parent reps for site council. Should not be all PTO, one should be parent of an ELL student. Dates 10/14, 10/28 (vote on budget), 1/20/23 (review safety plan), 3/24, 4/28. All meetings are 3:30-4:30 on Zoom, at least for the first three. You don't need to be present for all of them. We will be discussing school safety and climate as part of these meetings. Looking for volunteers. SMCOE has changed its approach to doing lockdown drills (we shouldn't do them anymore) and she is still learning about that. Also, executive staffing is short! Vice Principals are needed for the skills.

- B. The staff room is only for staff. School donations should go through the school and not be left in the staff room.
- C. Back to School Night: The PTO table was a great idea and we should do it again. The only constructive comment is they wished we provided childcare. Potential for volunteers to supervise the playground, families should be able to get hours. Jennifer M. asked if other schools offer this. TTT used to provide childcare for free. What do other schools do?
- D. Needs: playground help, how do we recruit for that? There is training required to help.
- V) Treasurer Reports Kendra and Brian
  - A. New persons account payable and accounts receivable. Family donations are coming in via Cheddar Up.
- VI) Fundraising Jessica and Jenny
  - A. Passive fundraising – keep reminding people that it exists.
  - B. Golden Parking Spot Raffle – Spread the word
  - C. Fog Fest Booth 9/24-25: 10 signups and need 21 more. We also need to fill 4 block captain spots.
  - D. Need to check in on food fundraisers.
  - E. Penny Wars in January
  - F. Fundraising Events
    - a. Read-A-Thon - Oct 1-31
    - b. Parent Nights Out: Paint & Sips, Bowling (Committee for this?)
    - c. Adult Winter Party: Winter/Ski theme, Silent Auction, Dinner, Drinks & Entertainment. PP Fire House or Moose Lodge? Proposed Date: Sat, Feb 4, 2023 7:30-10:30pm. Need to double check for PEF's Gala event. How does reimbursement work?
    - d. Spring Tea: For All? Yes, all family members need to be included not just Mom's and Daughters. High Tea and Flower Arrangement Activity. Location to be orchid Farm? Other Site? Moose lodge is affordable but their calendar fills up quickly. Proposed Date: Sun, April 30, 2023, 1-3pm. Jennifer M. advised there was a social events committee for events (not fundraising events). PTO charged for food and everything else was free.
- VII) Other Exec Board Topics All
  - A. VP Updates
    - a. Ombud and Field Trip Coordinator Orientation Completed on Aug 31.
    - b. Art Program - Patrick Mendoza and Meghan Parks, Art Coordinators
    - c. Classroom Teacher Kick-Off Meeting - Sep 14
    - d. Meghan Parks did an amazing job cleaning and organizing the art room
    - e. Art classes have begun.
    - f. Live Scan on Campus 9/22 5-8pm; 9/26 8-10am; 10/3 5-7pm; great turnout; 30 slots only 1 open

- g. [Field Trip Schedule](#) - FTC filling out as Field Trips are planned/finalized, Class FTC's are supposed to add their ideas/dates to the spreadsheet.
- h. Ombud Emails—What's good timing for Ombud emails? Gina will work with Ombud's to set up a communications schedule. The hope is that things that are not class specific will come through Parent Square.
- i. Theme Day Expenses – At teachers' discretion if parents should donate supplies for materials. It's a way for parents to participate who can't be on site.
- j. Gap between school dismissal and ASEP classes – What to do about this? Some teachers just kept the kids back in the class, many were at TTT and PCC. If parents express that this is a need, we can work towards a solution for group childcare.
- k. Yard Volunteers – Aiysha will follow-up with Cindy and they will coordinate training.
- l. Parent Reps—Need to schedule meeting.

VIII) President's Top 5

Tarra

1. Planning for General Meeting: Needs help with messaging about what OSS is. Maybe Communications can help and we need clarification on the Roster Chair job.
2. Volunteer hours Google Form or Parent Square and no more paper? Each individual enters their own hours. Reps will no longer submit hours. Messaging at General Meeting should be very clear about the importance of hours as a way to support their child and the school not just to meet requirement. Bring back buddy families. It will really help the new OSS generation. Tristin will put together a flyer of other ways to get hours. If you are doing something with the kids for 2 hours. If passive then 1 hour.
3. Fog Fest – Need volunteers for the block and booth.
4. Lessons Learned/Things to Work On
5. Communications – Parent Square! Share about the splinter groups. They need more support. Need ideas on how to streamline communications to the right individual.

IX) Votes To Do

- A. \$3000 for irrigation system supplies from Urban Gardeners. Cristin made the first motion to approve, pending Jeanne's approval. Jenny made the second motion. All in favor yes, Tarra motion approved.
- B. Equality of volunteer hours. Active hours or time spent with kids will now be double time or 1 hour = 2 hours. Passive hours are considered work outside of the classroom, web work, take home stuff, school decorating, etc., are counted as one hour or 1 hour = 1 hour. Gina made the first motion. Kendra made the second motion. All in favor yes, Tarra motion approved.

Meeting Adjourned: 9:15 PM

**Upcoming Important Dates**

Next Board Meeting: October 11, 2022.

**Mission Statement**

*OSS's collaborative learning community of teachers, parents, students and staff form a working partnership to enrich the educational experience for the children. Because of this partnership, the school is able to provide an experiential learning process that is enhanced by cross-aged interaction, field trips, project-based learning, and community involvement. Each child's individual potential is maximized to foster a positive self-image, life-long love of learning, and strong critical thinking skills.*

**Vision Statement**

*Ocean Shore School students grow to be caring people who embrace diversity and are environmentally and socially responsible. They are curious and enthusiastic learners who develop strong academic and life skills. OSS students are critical, independent thinkers who are engaged members of society.*