

Ocean Shore
PTO Executive Board Meeting
Tuesday, April 13, 2021 • 7:00 - 9:00 PM
MEETING VIA ZOOM - SEE BELOW

In attendance: PTO board members: Michele Tuman, Patricia Balmas, Cristin Fong, Stephanie Saylor, Jenny Abellana, Gina Smith, Carnley Nee, Krissy Zimmer, Tanya Guido, Amanda Sandberg, Ana Brenner, Jonelle Chase. Staff: Jeanne Bellinger (Principal), Natalie, Michelle, Sophie, Virginia, Jennifer, Beccy

Excused: Virginia Clements

- I. Welcome Michele/Patricia
- II. Goodbye and Thank You to Krissy
 - A. Krissy is moving. PTO said thank you and goodbye. Presidents (POTPTO) expressed gratitude for her positive attitude and always being so gracious and giving with herself and her time. She will be missed and will always have a family here.
- III. Minutes: March minutes reviewed and approved Stephanie
- IV. Principal's Report Jeanne
 - A. Return to School/BTS Night
 - 1. Thursday BTSN: First 20 minutes Jeanne will go through general procedures, e.g. drop off and pick up and what things will look like as a whole for the school. Then attendees will go into zoom "classrooms" for more specific details. After people have met with teachers, Jeanne will be in her zoom room for general questions.
 - B. Cart Purchases for Teachers
 - 1. The district purchased a particular cart that doesn't suit our staff's needs. The district purchased 2 tier carts with the wrong depth tiers. One person in the district office made the decision. The staff wanted 3 tiered carts with more appropriate depths for books and laptops. These carts from Amazon are cheaper than the wrong ones that the district ordered. OSS teachers and Jeanne contacted the person in charge of the order the day after the carts had been purchased to correct the order and was told "no".
 - 2. Teachers still need functional carts suited to moving the carts around from class to class (full of laptops, books etc) since children are staying put and the teachers are moving from classroom to classroom. Teachers are asking the PTO for approximately \$100 per cart for 6 or so teachers.
 - a) Where should these funds come from?
 - (1) Teachers should continue to get what they need funded through their classroom budgets and then later in the year if they need more funds PTO will adjust as it comes so everyone can get what they need.
 - (a) Jeanne will communicate this to teachers.
 - C. 8th Grade Graduation
 - 1. Venue: No official news, but there is news that an in-person graduation can happen. District superintendent discussing tomorrow with parent representatives of all district 8th grades to share venue. Current thoughts are parking lots or

football fields of Terra Nova and Oceana high schools. Terra Nova HS typically holds their graduation on the football field and will also this year. TN has larger space for attendant seating than Oceana HS (bigger bleachers). It's unclear what things are going to cost, but asks that PTO think about helping out the 8th graders with cost if need be. Jonelle believes there is a discrepancy in 8th grade recorded funds and that it should be closer to \$2400 earned. She will follow up with Patricia after meeting.

2. Details: Number of people allowed to attend in person is not known. There will be a plan for something virtual to take place, e.g. the OSS slideshow or other programming that can't be accommodated on the football fields. Hoping to be able to hand the kids their diplomas in person. We are glad the district is taking a roll in facilitating graduations so OSS can focus on our own special plans.

D. Possible Movie fundraiser for 7th grade

1. Jason and a couple 7th grade parents reached out about working with Beachbreak Entertainment for a drive-in fundraiser. As Gina understands, we provide the labor and can sell concessions and they pay us for our labor directing traffic (\$15/hr ish), so we don't get funds from ticket sales.
 - a) Does it make sense?
 - (1) Seems that it might be ok Covid-wise now.
 - (2) PTO doesn't see it as a problem. Seems an ideal fundraiser for a single class and doesn't impede on schoolwide fundraising and matches the old movie night fundraiser at OSS.

E. Elna Flynn

1. Hopefully it will happen in November so we can honor our two recipients-- Jenny Abellana and Jonelle Chase. Their amount of work over the years is amazing and inspirational.

F. The school is ready for kids to come back, teachers are excited about the thought of the kids coming back.

1. Michele doesn't want parents roaming halls so we'll have to figure out a way to post PTO job descriptions etc.

V. Teacher Report

Jennifer

A. Return to in person learning:

1. Everyone is scrambling to put the fine touches on the classrooms and figuring out the little stuff with the logistical requirements.

B. Teacher thanks:

1. Teachers are appreciative of the safety that the additional PTO classroom budget has provided and are appreciative of the support shown by telling teachers to just get what they need. It really takes the stress off.
2. There is so much the teachers don't know and flexibility is really important and knowing that they can act as they go while feeling so supported is so helpful.
3. Distance learning is going well. DL teachers are seeing all the hard work going on and throw their support to those teachers getting the school ready.

C. Finance:

1. What's the timeline for reimbursements? Jordan handles PTO's accounts payable, so send communications directly to her. Email her if reimbursements take longer than a week.
2. Jeanne is going to buy balls for the playground and is going to take it out of PE money.

D. Field Trips:

1. Jason is still reserving the field trips that we need to reserve in advance (e.g. Yosemite) but it is unclear how they will work.
2. Virginia is reserving as well but the deposit to reserve Fort Ross in Spring 2022 is transferable but non-refundable, so we will just be dealing with hurdles as they come. Live field trips are missed. There has been variability in the quality of the virtual field trips.
 - a) Sutter's Fort might end their program. Patty was the 4-5 grades contact. Jonathan and Virginia will continue booking potential trips but not sure how Patty's class will be handled.

E. Staffing:

1. Need to hire full time for 2nd, 3rd, 4th-5th, and special day. Tricky to hire 'new to Ocean Shore' people, especially for 4th-5th.

VI. Ombud/Parent Representatives Report

Cristin

- A. Staff Appreciation: Ombuds are doing an amazing job. Covid protocols necessitate thinking outside the box and thus increase the cost, e.g. needing to get individual dishes instead of communal dishes. So far costs have been manageable but PTO may need to consider contributing funds this year. In a non-covid year independent financing should be back on track via donations from parents.
- B. Re-entering OSS kids will need to be reminded (daily) that they need to bring their jackets, snacks and water bottles. It's going to be cold and there will be no access to water fountains.
 1. Can we have cups or something on hand?
 - a) A25 has bottles left over from something so let's use those first, maybe put some in the classrooms.
 2. Jeanne can check to see if water and individual snacks are permitted to be passed out if necessary (particularly snacks).

VII. Committee Updates

Jonelle

- A. 8th Grade Graduation: See above
- B. EAT
 1. 7th fundraiser Plant sales
 - a) Bill is locating plants in front of school and drop off circle (paypal honor system isn't working (yet?)), maybe a box for cash donations? If someone wants to order \$25 or more they can be delivered locally.
 2. EAT is moving plants to make student spaces welcoming.
 - a) Extra help with yard (weeding, etc.) would be appreciated. Request will be in a newsletter but would be helpful if it could be included in Jeanne's B2SN intro.
 3. Farm Stand

- a) Burgeoning project: Planning a Farmstand outside the garden by the bike parking that the middle school students can sell their flowers and plants. Timing TBD, maybe post-covid, but any families with those design and building skills would be helpful now.
 - (1) Patricia might be able to help out.
 - (2) Jenny can make signs etc.
 - (3) EAT might have money in their budget too. Want to support the kids and promote their goods.

C. DLG -

- 1. Wonderful conversations with students as usual. The conversations around the ideas were sensitive and so thoughtful. Highlights: Cafe Ohlone, The Hoffman's "Jacob books."
- 2. Racial Justice Panel - DLG would like to schedule a group to facilitate a breakout room at the next PTO General Meeting. Would look to fund it through assemblies budget.
- 3. DLG - Reimbursement Request - K/1 Books
- 4. Islamic Network Group (ING) did a free presentation. Is a \$100 donation to this nonprofit from PTO for the thought provoking intercultural panel appropriate?
 - a) Yes. Donate from assemblies.

VIII. Fundraising

Jenny/Gina

A. Event Update/Plan - Costs

- 1. Trivia Night for O411, end of O411 decide which is the best date (June 3 or 4)? Would like to gather questions from students depending on teacher load.
- 2. Family Dance Party - Was glow themed but has now become the "back to school" dance party. Using an organization whose DJ is a 2nd grade teacher and they do all sizes of parties, some tiktok dances instruction, and some games to engage
 - a) Teacher input about the date requested, friday 4/23 or 30th.
 - (1) Later is better so to not overwhelm and to give time to advertise for it.

B. Paint Night Recap- 3ish weeks ago Jeff did a great job and everyone had a good time. 8 people attended out of 10 spaces (maybe a symptom communications narrow outlets). Kids version next month. He's going to write a check back to OSS for his donation.

C. 2021-2022: Brick Fundraiser What Companies to use? Is there a local company- one of the companies can keep the fundraiser open throughout the years, we could do it ourselves like get bricks from Lowes but then a lot of other details to figure out, she's waiting for info from 3 companies, no local options.

- 1. Locations for bricks (Library, Garden, ect.) - TBD

D. Fundraising manager positions: Jenny's family is graduating and there's a strong chance that Gina's family will be distance learning next year so we need to look for fundraising manager(s) for next year.

IX. Website Update

Natalie

- A. Send pictures of Patty and Sean with only your kid (or cc'd with other kids' parents who are in the pics for permission).
- B. Will need to post job descriptions too.

- X. Treasurer's Report Patricia/Michele
 - A. We had a goal of \$50k and we're at 56k and will have a bit more, so we reached this special year's goal. We were able to reach that goal in large part thanks to a family that left OSS having donated \$10K to the school. PTO will send thank you, pretty significant. Should have a good roll over for next year. Not spending the usual amount this year.
 - B. Patricia called Amazon- Smile just forgot to give us the money and it has now been deposited.

- XI. Presidents' Report Michele/Patricia
 - A. Fundraising
 - 1. Spiritwear: 7th Grade Fundraising? If there was a parent willing to take it on that would be a good option for next year for them.
 - a) Maybe the popcorn parents?
 - b) POTPTO will talk to Jason and middle school teachers.
 - 2. Maybe Community event in May: crafty pop up? clean the beach drive?
 - 3. 7th/8th Grade fundraising event proposal: Drive-in (above)
 - B. Job Descriptions - Updates (Elected and Non-Elected)
 - 1. 2021 Job Description Edit Summary- Reviewed edits provided by Faith
 - 2. Teacher Representative(s) job description reviewed and will be sent to teachers to add their perspective Parent Resource Monitor
 - 3. Election Plan- Same as last year, online form via sign up genius, and post outside
 - 4. IRL information outside: Laminated? Scannable QR code? Outdoor rolling announcement board? Electronic board? Marquee donated- in the works?
 - C. Amended Bylaws - Review/Approval
 - 1. https://osspto-my.sharepoint.com/:o:/g/personal/president_osspto_org/EIEBEsiDUzVBqBG1F11Lr5oBdRjLrWjcVyNOKjEDdTeYRQ?e=N9O5pZ
 - 2. PTO will read and vote independently and comment
 - D. PTO Handbook Update
 - 1. https://osspto-my.sharepoint.com/:o:/g/personal/treasurer_osspto_org/ErQx8WneCC9AtX8z7sbjVWUBuL95Oo0XG9OgybjSeJ-iWg?e=wKnPk
 - 2. Need a committee , further thoughts next time
 - E. Spiritwear Pass Down - Implementation

Upcoming Important Dates:
Next Board Meeting: Tuesday, May 11, 2021
General Meeting: Thursday, May 20, 2021

Mission Statement
OSS's collaborative learning community of teachers, parents, students and staff form a working partnership to enrich the educational experience for the children. Because of this partnership, the school is able to provide an experiential learning process that is enhanced by cross-aged interaction, field trips, project-based learning, and community involvement. Each child's individual potential is maximized to foster a positive self-image, life-long love of learning, and strong critical thinking skills.

Vision Statement

Ocean Shore School students grow to be caring people who embrace diversity and are environmentally and socially responsible. They are curious and enthusiastic learners who develop strong academic and life skills. OSS students are critical, independent thinkers who are engaged members of society.

ZOOM INFORMATION:

<https://zoom.us/j/91669174404?pwd=MFhVY09NUUpWM0U5TktzUndkemdiUT09>

Meeting ID: 916 6917 4404

Passcode: 568402