

## PTO Executive Board Meeting - Open Session

Tuesday, February 11, 2020 • 7:00-9:00 PM

Location: Living Room Plant Co., 1614 Palmetto Avenue, Pacifica, California

Attendance: Michele Tuman, Patricia Balmas, Jonelle Chase, Krissy Zimmer, Tarra Knotts, Julie Carrillo, Cristin Fong, Beccy Howarth, Marisa George

Ombud Representative: Stephanie Saylor, Mickey Guzman

Excused: Kelly Horvatic, Jenny Abellana, Virginia Clements, Ana Brenner

- I. Welcome
- II. January Minutes approved.
- III. Teacher's Report: Jonathan Harris
  - A. Teachers are expressing gratitude for support from parents.
  - B. Teachers are negotiating contracts and would appreciate support.
    1. Get parents informed.
      - a) Dr. Olsen will present at PTO General Meeting.
      - b) Talking points from teacher perspective will be sent to Ombuds.
    2. Community support at School Board Meetings.
  - C. Teacher-Ombud meeting tomorrow at 1:30 in Staff Lounge.
- IV. Treasurer's Report
  - A. \$100,368 in total income
    1. Alternative Service is still low. We are spending it down now. All teachers now have someone supporting them.
    2. Family donations are higher.
    3. We may have left-over funds from field trips.
- V. Fundraising Report
  - A. There are concerns for Multicultural Night and silent auction being housed at school that week, but school is scheduled to be ready, according recovery construction plan.
  - B. Drag Bingo will be held at Moose Lodge. Suggestion made for Thursday, April 23rd. Concern expressed because it is during PEF donation drive, but it was decided that the two events would not compete for funds given the different types of ask.
  - C. Panda Express dine out dates: March 14, April 25, May 30.
  - D. Giving Week: Question if we should do this year.
  - E. Family brick project: Discussion regarding logistics and timing.
    1. Need to consider a couple/few locations so parents can choose.
    2. Where to get the bricks.
    3. Need to look at the cost to install, as it may be prohibitive; would like to have pricing by the next board meeting.

4. Future plan might be to schedule a couple installation times each year.
5. Suggestion made that it could be nice to connect one installation with ACE Hardware Mural dedication. We do not know when this will occur, and it is not determined by school.

VI. Parent Rep/Ombud Report

- A. Hours: The flooding and repair have made hours harder to achieve. Families should have more opportunities in the near future. We might address at General Meeting.
- B. Questionnaire for parents about getting involved, building blocks, reading at home.
- C. Two tours had to be cancelled due to post-flood repairs.
- D. Staff Appreciation lunches: As suggested by Sophie Korn earlier in the year, we started spreading out staff appreciation lunches instead of all in one week. Jonelle Chase and Cristin Fong will work to set up other days for classes to do instead. Discussion occurred regarding which day of the week to have them. While Wednesday can be a good day due to early dismissal, teacher meetings, and days left in the week for leftovers, it was suggested that having different days for selected weeks would be best.

VII. Principal's Report

- A. Flood repair and recovery.
  1. Resiliency and dedication of teachers noted. Classrooms are showing the creativity of teachers. Insurance is taking care of recovery and people have been coming to support staff and school from various avenues.
  2. Construction goal is to get classrooms functional first. Hallway floors and drywall will thus wait. Library floors are done.
  3. Will be getting the remainder of the storage and boxes back into the classrooms as the cabinets and storage units get installed.
  4. After all is returned to the classrooms, staff will inventory what is missing and submit insurance claim.
  5. At the moment, it is unknown what survived. Damaged items were thrown out in the process of flood cleanup. What was left was then inventoried and put in storage. It is difficult for teachers to determine whether things are in storage or gone.
  6. March 1, 2020 is the goal with respect to using school after hours. Julie will talk with ASEP and keep them updated. Math Fair postponed to March. Other events should be able to take place.
  7. Flood presented the opportunity to practice the reunification system. It also reminded us that the plan has to flex depending upon the emergency circumstance. It is clear that even with the perfect plan, there will be frustration as part of the process, no matter what. It was another reminder that parents need to know who is on their emergency contact cards.
- B. Challenge Day: Middle school program has been rescheduled for March 2, 2020. Need volunteers.

- C. Julie's maternity leave will start this Friday. Barbara Ng will start tomorrow to overlap with Julie, and then will start full-time on February 24, 2020, working in coordination with Seva. Barbara will be introduced at the General Meeting. Julie is scheduled to return June 1, 2020.

VIII. President's Report

- A. Michele attended PTO Presidents' meeting with Superintendent.
  1. Laverne Villalobos, member of PSD School Board attended the meeting.
  2. PEF Gala: February 28, 2020
  3. Special Ed positions were filled. But one person canceled.
  4. District is working on website updates.
  5. Next LCAP meeting is March 10, 2020, to be held at IBL at 6:30 p.m. Superintendent would like stakeholder participation. (Same time as next OSS PTO board meeting.) Presented Dashboard indicator: a graphic with different colors to indicate different school populations, will be on the district website.
  6. Discussed when Measure O projects would start. First, they need a part-time project manager.
- B. PTO General Meeting at IBL 6:30-9:00
  1. No breakout sessions for this meeting. Will reschedule those that were planned for another meeting time.
  2. Dr. Olsen will present a Parent Ed piece on the PSD Budget.
  3. Need family sign-in. Discussed extra hours still given for attending; perhaps 5 hours.
- C. PTO Website Updates.
  1. Home page will be changed to be Principal's Message.
  2. Need to recruit someone to help with weekly Principal's Message, as Amber Metkiff, the parent who has been helping Julie complete this task weekly, is moving, and Julie will be away on maternity leave.

Meeting adjourned.