

PTO Executive Board Meeting
Tuesday, December 17, 2019 • 7:00 - 9:00 PM

Attended: Michele Tuman, Julie Tarango, Virginia Clements, Patricia Balmas, Ana Brenner, Cristin Fong, Jonelle Chase, Natalie Abinante, Krissy Zimmer, Kelly Horvatic, Beccy Howarth, Tarra Knotts, Sophie Korn

Excused: Marisa George, Jenny Abellana

- I. November minutes reviewed and approved
- II. Diversity Leadership Group Report Cristin Fong/Ana Brenner
 - A. DLG has started a worksheet/calendar that includes significant dates to recognize/be aware of for different groups of people in order to help staff and PTO make better informed decisions regarding school activities and dates, particularly overnight field trips. DLG is requesting its circulation.
 - B. DLG has requested an email address with PTO domain in order to have an email that families can use to communicate with the group rather than have one member of the group use their personal email address, which will change as members graduate.
 1. Discussion occurred regarding who aside from PTO board members should have an email address from OSS. Policy needs to be developed.
 2. A website hotlink to a DLG email would be helpful.
 - C. Multicultural Night - March 13: Evening event of Celebrate Diversity Day.
 1. Plan is to work with fundraising to plan out how to best coordinate and promote/explain auction and fundraising efforts for the night.
 2. DLG is requesting recommendations of students to be MC's for the event.
- III. Treasurer's and Fundraising Report Patricia Balmas
 - A. Fundraising is doing very well with total \$90,000. \$30,000 is family donations with \$6,000 of that from autodraft. Approximately \$1,700 per month is expected from autodraft the rest of the year.
 - B. Goal is \$150,000 for \$130,000 PTO and \$20,000 alternative service. Alternative Service funds usually increases more significantly in January as families attempt to donate before increase in suggested hourly rate. Need to promote family contribution to this fund next month.
 - C. See's Candy fundraiser resulted in surplus candy to sell. Looking for days and events to sell surplus.
 - D. No tea party this year.
 - E. Drag Bingo at Moose Lodge : Can make more money at this venue due to profits from alcohol sales. No date yet, but considering after daylight savings starts for more daylight outdoor time.
 - F. Last year ~ \$20,000 earned at spring silent auction. Plan is to have baskets and artwork from classes like Winter Bazaar. Need to let classes know after winter break. Discussion for brown bag raffle and how to better run that for this year as

last year it was not clear and a lot of items were left for pickup after event.

IV. PSD Board Meeting Update.

- A. Acknowledged Kathy Shiokari before her departure from the PSD Board.
 - 1. The board will appoint a replacement starting with applicants recently acquired. That person will serve until the November election.
 - 2. Three (3) positions will be open at November election.
- B. Approved all of SIPSA.
- C. PSD Board plans to extend stipends for students not receiving RSP services from district due to teacher shortage so they can pay for private services. PSD is still short 5 ½ special education teachers. District is now looking at different programs to get teachers in training and will look at JUHSD strategy of hiring international special ed teachers. Special Ed will remain on PSD Board Meeting Agenda every meeting.
- D. PSD Board is considering holding some meetings at school sites. It is likely that OSS will be the location for Jan 22nd PSD Meeting.

V. Teacher's Report

Sophie Korn

- A. Bazaar was busy-time and teachers are in survival mode.
- B. An idea was suggested that perhaps instead of one week of PTO sponsored lunches during Staff Appreciation Week, spread out the 5 days throughout the year, such as during conference week or during the last week before winter break. Finding times when teachers need a reprieve might be more appreciated.

VI. Parent Rep/Ombud Report

- A. Field trips: discussion of how to prevent cancelling due to shortage of drivers.
 - 1. Suggestion to create a system where parents can volunteer for other classes, such as having a part of a volunteer driver form ask about availability to drive other classes, including week-day availability to act as last minute backup driver. May consider idea for next year. Discussed parents that may have difficulty accepting drivers from other classes might be reminded that they might want to drive.
 - 2. Field trip dates for all of the classes ahead of time to see if there are problem trips. It was discussed that we have been used to getting drivers up until 24 hours before the trip, but that it doesn't work well with new system. Need to change culture about deadlines and expectations. If we are desperate for drivers a week ahead of the trip, we need to cancel or call it.
 - 3. Note that successful classes are scheduling extra drivers so that if someone has to backout at last minute, there are drivers that are ready.
- B. Field trip discrepancy: Parent asked about discrepancies between two classes for field trips. It was suggested it would be a good topic for staff TLC group to consider as they look at all the field trips of each of the classes.
- C. LiveScan: The afternoon times for December's LiveScan at Ocean Shore had to be cancelled due to lack of participation. Another Live Scan date is to be scheduled for January. Will need to promote and see if turn out is better.

VII. Principal's Report

Julie Tarango

- A. Kinder tours update: Kinder orientation nights put on by the district, which include the principals from all 5 schools, have been well attended. Since many of the universal questions have been answered at these meetings, the OSS tours have been more about what is specific to OSS. Our students have been great and responding well when put on the spot during a tour of parents.
- B. Recent safety drill during recess went well. The drill was scheduled specifically during the more difficult time to manage (recess) to see response. It was a success with some things to tweak to improve, but the entire school was off the yard in two minutes.
- C. New Chromebooks will be coming from district in order to update 1st generation of Chromebooks because security/safety for students expires soon on these versions. Our school is lucky and will receive 1:1 swap of old ones for new ones.
- D. Letter of thanks publicly in order to have other families consider if there are opportunities where they work: 10 Macbooks will be acquired by donation from a company where an OSS parent works. The parent asked the company if they would be willing to donate the Macbooks they were no longer using. One of the Macbooks may be used for newscast, and may have rotating Macbook cart.
- E. Julie will update parents on staffing plans to cover her maternity leave as it is available.

VIII. President's Report

Michele Tuman

- A. PTO General Meeting - January 16: Breakout sessions - Big 5 safety protocol delivered by expert parent; Common Sense Media on tech and how to use/navigate (one session slanted to K-5 and another for 6-8); Restorative Practices - how used at school and how parents can use at home (January 21st to train K-5 during staff development day); guidelines around medications, allergies, community illnesses, things learned recently about protocols, such as use of epi pens.
- B. Math Fair: expanding to involve all grades.
 - 1. 7/8th grade students providing the activities for K-3rd grade students.
 - 2. 4/5/6th grade students can go into library for coding activities.
 - 3. Parents will be offered session with Jonathan or Virginia regarding math learning and tips for home support.
- C. LiveScan: Would like to ask ombuds for classroom audit so we can target request for future LiveScan.
- D. Need to have signups for OSS PTO Board membership attendance at upcoming PSD board meetings.
- E. Next Teacher/Ombud meeting is scheduled for February 12, 2020, at 2pm.
- F. PEF Liaison Position job description: A draft job description has been created, and the plan is to share with board members to consider at next PTO board meeting.
- G. PEF Winter Gala is scheduled for February 28th at Sanchez Art Center.
- H. Elna Flynn dinner is scheduled for May 8th, and nominations are due March 11.

- I. Suggestion for Ombuds to include a reminder that end of tax year is coming in case families want to take advantage of charitable donations before the end of the year.

Meeting Adjourned