

## PTO Executive Board Meeting - Open Session

Tuesday, November 12, 2019 • 7:00-9:00 PM

Attendance: Michele Tuman, Virginia Clements, Marisa George, Jenny Abellana, Patricia Balmas, Ana Brenner, Jonelle Chase, Natalie Abinante, Krissy Zimmer, Kelly Horvatic, Beccy Howarth, Tarra Knotts, Jennifer Mitchell

OMBUD Representative: Kate Sosnowski

Guest: Jessica Stone

Excused: Julie Tarango, Cristin Fong

- I. Welcome
- II. October Minutes approved
- III. Social Events and Fundraising Report Jessica Stone and Jenny Abellana
  - A. Successful Hootenanny event
    1. Thank you notes went out to donors of auction items.
    2. Request to spread word and find ways to promote sponsors/donors.
    3. Cost of event was low - Band \$500 and \$1400 for alcohol (which was at cost); everything else free. Want to promote that most of the money spent went to the PTO.
    4. Social Media helped sell tickets - event was sold out. It was noted that pretty much all attendees were Ocean Shore families rather than not given idea was to get people from community too. Sold out anyway.
    5. Food was donated and people enjoyed it.
    6. Needed 2 bartenders instead of one; in future will require having two if at Moose again.
    7. People expressed desire to do it again. Could be nice to do when we can utilize the outdoor area. Maybe start planning in Spring for a September event, when it is light out and the nights are warm.
    8. \$10,000 was made. Board members would like breakdown of how money was earned at event - tickets, alcohol, auction...if possible. Patricia Balmas will attempt to categorize.
  - B. Drag Bingo event: Might be able to fund a need, but would need to promote the specific need(s) ahead of time. Maybe do a virtual for people who are not at the event - extended families. Maybe fund beautification/trees.
  - C. Silent Auction: Idea to team it up with Multicultural Night again. Date is March 13, at OSS.
  - D. Suggestion to look into selling bricks or tiles - sales to beautify/create a front patio or benches in the area. Discussion has occurred in the past about moving bricks around. Also discussed selling bricks for garden area walkway. Discussion to continue.
  - E. Movie Night in MPR: May be hard to find a date before winter break, but Jessica Stone will look at schedule. Will see if 7th or 8th grade wants to sell food for their fundraising.

- F. See's Candy sales run until Nov 22nd.
- G. Ongoing Fundraising
  - 1. Jamba Juice doesn't want to sell juice at school anymore. They would like to sell gift cards. Idea: maybe boba tea place will do.
  - 2. Coffee subscriptions are still going.
  - 3. Stuck on You labels.
  - 4. Amazon Smile - \$136 earned so far.
  - 5. Oceana Market: Need to promote using loyalty cards to new families. Vasu at Oceana Market donates \$50 Oceana Market gift cards to the schools in an amount related to how much the loyalty cards have been used about every 3 yrs. We received some last year. Suggestion made to consider using as auction items. Also noted that good to use for some fundraising or event needs.
  - 6. Suggestion made to consider restaurant night out events.
- H. Alumni list: Working on getting a letter out for end of year.
  - 1. Donate in honor of your favorite teacher - might help bring in money.
- I. Parent Night Out: A night that parents pay to have kids watched at school was suggested last year by Julie Tarango. This idea may have to happen next year.

IV. Treasurer

Patricia Balmas

- A. Last year PTO income had reached \$54,622 at this point, and this year we have reached \$81,527 income. Family Donation last year at this time was \$17,000, and this year it is \$34,000.
- B. Suggestion to send out a reminder soon for families as the calendar/tax year ends.
- C. Corporate matching donations have gone up a lot. Getting receipts - Patricia is trying to do at the end of the month, but right now it is upon request until December.
- D. Read-a-thon - \$29,811 earned. Link to pay for family members was difficult to use, on mobile app especially. Idea for solution was to try using a bar scan next time. Suggestion also made to try putting on the drop down menu on website to make it easier to donate.
- E. Website: Selecting and setting up a calendar for the PTO website has been difficult. Plan is to try Google Suites calendar. Website team is working on it.
- F. Request made for photos from board members to be used on the website, particularly of children whose families are okay with being on the website.
  - 1. Parent Rep shared that a parent in her class had expressed concern about other parents taking photos of kids on the field trip they were on.
  - 2. Need reminder not to put photos of other people's kids on social media. Plan to bring up at Teacher-Ombud meeting tomorrow.
- G. Alternative Service funds have increased significantly this year.
  - 1. We now have aides in almost every classroom.
  - 2. Julie Tarango is using Alternative Service funds to pay for help monitoring morning recess in kinder yard.

V. Curriculum Enhancements (CE)

Patricia Balmas and Natalie Abinante

A. Met last month to review proposals. Every item submitted was approved, but some were redirected to other line items/funding sources.

1. Kinder playground to create a magnet wall to improve playground activity options was approved for \$500 CE. \$300 was approved from playground line item for balls and playground toys.
2. Challenge Day was approved as a pilot and good discussion came out about how to support the students after the day. Team is trying to see if it is possible to schedule for this year. Also may look to see if another school would join to defray the cost and have different parents available for supporting event so that adults supporting are more anonymous.
3. Two Microphone systems were approved to be funded with CE. The systems will be for teachers to share.
4. Spanish elective materials will be funded with line item - Held in Advance as the amount is just \$100.
5. Kiln - getting a new Kiln will be paid partly from art money from last year and also ASEP money rather than CE.

B. Another meeting to review proposals is scheduled for March 6. This time OSS community will be invited to make proposals - not just teachers. People will need to complete and submit the form if they have a proposal. Suggestion was made that invitation for parents to propose will probably need to be sent out as its own separate message rather than buried in newsletter.

VI. Playground enhancements - question arose if big playground could be enhanced.

A. It was noted that funding for that is a district controlled item. It was mentioned that it looks like playground improvements are considered in plan for bond money.

VII. Teacher's Report

Jennifer Mitchell

- A. Appreciation shared for everyone's support at School Board Meetings.
- B. Winter Bazaar coming up - appreciate parent support.
- C. Student Council is running a food drive. Food needs to be placed in boxes outside of classrooms by Nov 21st.
- D. 7th Grade is looking at planning an overnight field trip - previous Balclutha trip is too expensive and did not fit the curriculum. Details in the future.
- E. Teacher - Ombud meeting tomorrow at 2pm.

VIII. Parent Rep

A. Yoga mats were not purchased yet although it was thought they were at previous PTO board meeting. Winnie has been waiting for approval and merely had an invoice to show cost of future purchase.

1. \$396 to buy a new set of 32 mats.
2. Storage and cleaning is figured out.
3. School has some old mats that ASEP has been using, but most are falling apart.

4. Discussed that in the future this would be a good example of a Curriculum Enhancement proposal. However, it was noted that the process for CE was not in place when request was first made in September.
  5. Approved - funding out of Held in Advance line item. Treasurer to purchase directly.
- B. Question was raised if the Dolphin line still existed. Dolphin line was a telephone number kids could use anonymously to report someone that might need help, including self. It is not currently set up, but staff is working on getting it back. Currently, students can write a note and give it to the teacher or slip it in office anonymously and then it will be followed up on.
- C. Roster
1. Jessica Healy, Roster Chair, was added to access the Google sheet that is generated by a survey link that Virginia Clements created. Ombuds can send information to her that permission has been given to share for schoolwide roster.
  2. It was noted that focus on volunteer paperwork flow improved this year, but attention was not given to roster information flow and that next year could be better. Suggestion was made for opt-in to roster and photo release to occur in June this year for the following year in order to allow classes and school functions to be ready for communication in the beginning.
- D. Parent Rep suggested that Ombuds might send out email informing parents about upcoming PSD board meetings. It was confirmed that Ombuds could do this but teachers are not able to.
- E. Gift basket for Sean from Girl Scouts: Fourth grade troop is trying to get in touch with families that had Sean as a teacher to include cards in the basket. Motion was made to use Oceana Market gift card for basket for Sean. Approved to donate two Oceana Market gift cards for Sean's gift basket.

IX. Principal's Report

Natalie Abinante for Julie Tarango

A. School Plan for Student Achievement

1. State testing:
  - a) ELA - 28.7 above average distance from Standard Met (district 16.9 points above)
  - b) Math - 11.1 above average distance from Standard Met (district 5.1 points above)
  - c) SPED - Increase in 8 points in math towards standard and ELA is 9 points above average towards standard.
2. Integration of parent education events and increase family engagement.
3. Professional Development on student engagement.
4. Increase in intervention systems and processes.
5. Data Dive: First one of this year was last Thursday. Teams go over concerns in each class to identify students and help determine how best to help achieve.

- a) Increase in English Learners at OSS. 61 out of 439 students are EL which is the 2nd highest percentage in district
  - b) Plan for a program where older English Learners are set up to help younger EL students with Virginia Clements mentoring, starting in December.
6. School climate:
- a) 2018 88% of 3rd -5th grade students reported positively to survey around Climate of Support for Academic Learning. 10% higher than 2017.
  - b) January staff development planned on use of restorative circles.
  - c) Provide professional development to increase student engagement.
  - d) Plan to increase in staffing supervision during social interactions.
  - e) Continuing all school events that foster acceptance and tolerance to meet the social and emotional needs of all students.

X. President's Report

Michele Tuman

- A. Live Scan: Michele will try to schedule an onsite day in December and one day in January. She will put out a Signup Genius link again and add more dates if these fill up.
  - 1. It was noted that it has been frustrating for some teachers to get enough approved parents for field trips smoothly this year.
  - 2. Some trips have multiple drivers only driving their own student because they do not have their paperwork done to drive other kids.
  - 3. FoSuggestion made to consider including "I'm ok to drive on other grade field trips" and "I'm ok with other grade parents driving my student" for next year's paperwork to help find drivers.
- B. iPads will be purchased for 7th/8th grade podcast elective now.
- C. Cristin Fong attended PTO Presidents' meeting with PSD and gave notes for Michele to report:
  - 1. 1,000 Chromebooks (about 4 carts per school) to be distributed to replace older model Chromebooks. Also District is looking to get technology to younger grades and have staff accessibility training.
  - 2. District is looking to overhaul and clean up its website.
  - 3. PUSD is looking for more parent voices at LCAP meetings. Looking to have 25 parents per site. If interested or know someone who would be, let Julie know.
  - 4. Asking - for each school event calendar.
  - 5. Mollie Hendricks from Sunset Ridge is available to come to school for another Big 5 Protocol training if desired.
  - 6. Parent Kinder Education Nights: 11/4 at Sunset Ridge; 11/19 at Vallemar. Principals and PEF present.
  - 7. District has two entomologists who are able to come to schools to talk about tics.

8. Special Education Parent Advisory Council (SEPAC) - Resources from all over the city came YSB Pacifica School Volunteers. It was noted that it would be really great if parents with kids with developmental needs could be present to have their voices contribute.
9. Three (3) job openings for RSP teachers in this district. Teacher shortage is hitting hard, especially with special education. Shortage in the district is so significant, families are being offered stipends to get needs met outside.
  - a) It was shared that there is a group that meets at Sanchez Library for "social hangout" for IEP families in order for families to network and find resources.
10. District is working to encourage changing the tone about the different schools and recognize that they all use the same curriculum. Plan for kinder education nights with panel of all the elementary principals. School tours are no longer a requirement for putting as a choice. District is discussing benefit of having kinder lottery changes, such as closed not public event.
  - a) Some response was made that district may regret making it closed as pushback and distrust may occur from lack of transparency.
11. PEF Winter Gala may be moved to February.

D. OSS won the Golden Shoe of the PEF-a-Thon.

Meeting Adjourned